



Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006
(Examination Division)

Ref. No. 02(29)/2020-IGDTUW-EXAM/1516

Dated : 18/09/2023

CIRCULAR-NO-24/2023/EXAM

Subject: Conduct of Supplementary Examination, September 2023 (Non-CBCS)

It has been decided to conduct the Supplementary Examinations for the students (Non-CBCS only) of academic year 2022-23 subject to fulfillment of certain conditions. **The Examination will be conducted through Offline Mode (pen & paper).** The Supplementary examinations are scheduled from **26th September, 23** and the schedule of the examination will be released on university Website shortly.

The result of the End-Semester Examination May-2023 (Non-CBCS) has been declared June 2023. As per the notification no. 03(28)/2018-IGDTUW-Exam dated 20.08.2019 for the batches admitted in or before 2018-2019 academic session, *“the supplementary examination shall be conducted for all the semesters after the declaration of the result of the even semester.”*

The eligibility criteria and other guidelines for appearing supplementary examination are as follows:-

- 1) A student who has not appeared for both odd and even end-semester examination in the previous academic year will not be allowed to appear for supplementary Examination.
- 2) A student who was detained by the department in the previous academic year (in any of the semester) will not be allowed to appear for supplementary Examination.
- 3) If a paper to be registered for supplementary, she should have registered for that paper also in that preceding semester end term Examination.
- 4) Students are not allowed to revise her internal component marks in supplementary examination.
- 5) A student wishing to appear for supplementary examination must register within the specified time period provided by the University by paying requisite fees Rs 500/- per paper.

There won't be any restriction on the marks secured in the supplementary examination i.e. the marks awarded to the students taking the supplementary examination will be her actual score in that particular subject.

- 6) A student wishing to appear for supplementary examination must register within the specified time period provided by the University.

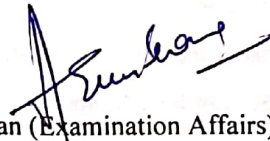
All such students may fill supplementary examination form till **22nd, September, 2023 5:00 P.M.** The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through **Demand Draft In favor of Registrar, IGDTUW.**

The registration form for the conduct of Supplementary Examination is available on university website w.e.f 19th, September, 2023 and the last date for filling up the form for Supplementary Examination is 22nd, September, 2023 5:00 P.M. The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through Demand Draft In favor of Registrar, IGDTUW.

Students who are applying for Supplementary Examination are required to submit the duly signed print out of the form along with Demand Draft to the Examination Division on or before 22nd, September, 2023 5:00 P.M

For further details the concerned students may contact Examination division, IGDTUW or can drop an email at sanjibkumarsahu@igdtuw.ac.in

This issues with the approval of Competent Authority.


Dean (Examination Affairs)

Copy for kind information to:

- (i) PS to Vice-Chancellor-IGDTUW
- (ii) PA to Registrar
- (iii) Dean (Academics Affairs)
- (iv) Dean (Student Welfare)
- (v) All HoDs
- (vi) DFO, IGDTUW
- (vii) System Analyst with a request to upload on the University website.
- (viii) Guard File



**INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
EXAMINATION DIVISION**

SUPPLEMENTARY EXAMINATION:-



Enrolment No.																		DEPT NAME									
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Branch Name					Semester			Programme Name							
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Name of the Candidate (Leave one Box empty between First Name, Middle Name and Surname)																												

Address for Correspondence (Do not give Post Box No. Address. Leave a blank box between each unit of address like House No., Street Name, PO, etc.)																													

City															District													
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State															Pin Code										
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Mobile No.															E-mail													
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Paper Option

Please fill the Paper codes for which you have failed in the earlier exams for conduct of supplementary Examination
 Supplementary Examination FEE 500/- Per Paper (Through Online SBI Collect portal)

S.No.	Paper Code for supplementary Exam With Old Internal Marks	S.No.	Paper Code for supplementary Exam With Old Internal Marks
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

FEE DETAILS Applicable only for Students appearing in a Supplementary Examination (Please write your Name & Enrolment No on the Payment receipt)

Total No. of Supplementary Papers		Total Amount (in Rs.)				SBI collect Ref No						
Theory Papers	x Rs. 500				Amount	Rs.						
Practical Papers	x Rs. 500				Bank Name and Branch							
Late Fee, if any					Date of payment		/		/			
TOTAL												

Have you ever caught with UFM case in IGDTUW. YES _____ NO _____ (Please Tick)

Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also affirm that my registration for the course is valid and I attended the classes as per university norms. If any of my statements is found to be false, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date: _____ (Signature of the student)

This is to certify that the student is eligible for appearing in the Examination as per norms and application is forwarded to Examination Division for further necessary action.

Signature of HOD

Approved /Not approved for supplementary Exam



Dean (Examination Affairs)/Dy.COE